

Please check which sessions you are willing to teach:

_____ Sundays, 9:00 am – 10:00 am

_____ Wednesday, 5:45 pm – 6:45 pm

_____ Sundays, 11:30 am – 1:00 pm (Youth)

Please make note if there is another Catechist that you would like to work with or any other special information or request you would like to make known:

Are you CPR certified? _____ Yes _____ no

If yes when does your certification expire? _____

Are you a Notary? _____ yes _____ no

If yes when is your notary expiration date? _____

Christian Formation Office Use Only:

_____ Lead Catechist _____ Catechist

Session: _____ Grade: _____

Background Checks:

_____/_____/_____ Volunteer Select _____/_____/_____ Child Protective Services

Protecting God's Children In-Service Date: _____/_____/_____

Pathways:

_____ Begin Level 1

_____ Completed Level 1 _____/_____/_____

_____ Other

Thank you for being a volunteer in St. Ann's Faith Formation program for the 2007-2008 year! Please read this covenant carefully and sign where applicable.

Tanya LeSane 798-5039 tylesane@stannscc.org
Amy Flagg 798-3997 amyflaggedK8@msn.com
Rosemargaret Maier 798-3642 rm5ashland@verizon.com

Church of St. Ann
Christian Formation Covenant for Lead Catechists and Catechists

1. I understand that I am a member of the St. Ann's Christian Formation program. I agree to work with co-volunteers and staff to plan for and facilitate lessons with my class. I understand that this commitment is for school year 2007-2008.
2. In order to assure the safety and well being of the children I teach, I will complete *Child Protective Services Background Screening, Richmond Diocesan Volunteer Select Screening*, and will attend *Protecting God's Children for Adults (VIRTUS) training* (a 3 hour, one time session.) and complete monthly online training bulletins.
3. In order to share the gift of my faith with confidence and understanding, I will attend catechist training sessions. I understand that I must achieve or begin the process to achieve diocesan certification through the Pathways program of the Richmond Diocese.
4. I will arrive 15 minutes prior to the scheduled time to prepare. I will ensure that my designated area is left clean and in good order with all furniture and materials returned to their proper place.
5. I understand that basic supplies will be provided, and that any request for additional supplies must be made at least one week prior to class.
6. If I am unable to fulfill my duties, I will attempt to find a substitute from the list provided by the program coordinator. I will contact the coordinator as soon as possible to inform that I will be gone and with the name of the substitute. If I am not able to secure a substitute, I will contact the coordinator. I understand that in order to keep the high quality of the program, I should find a substitute at the earliest possible time.
7. According to Diocesan guidelines, I understand that I must be a member of St. Ann's church and that I must be a practicing Catholic.

For Lead Catechists:

1. I will keep attendance each time that I teach, and I will record it as I have been instructed.

Signed _____ Date _____

Name printed (please write legibly)

Daytime phone

Evening phone

e-mail

Mailing address, including zip